

USHJA Collegiate Membership

The below information is the official process supported by the IHSA and USHJA. Following any other methods are not the responsibility of the IHSA or USHJA if mistakes occur.

Multiple Rider Application:

The multiple rider application for coach, team and college use, is designed so that IHSA riders and coaches riding with a team or college club may purchase their memberships at the same time.

Step 1: Print Application

The application is located on the USHJA website, www.ushja.org. Select membership from the blue menu bar at the top of the screen. Scroll down to the collegiate membership section. Click on the red button labeled Multiple Rider Application.

- The second page of the application may be printed as many times as necessary to meet the needs of the team.
- This application may be used for multiple riders and coaches or for a single participant

Step 2: Complete the Application

Page One:

Required information - Every team must complete the first section including IHSA Zone, name of college/university and the number of memberships to be completed.

Payment information – This is required only if one individual or organization will be paying for all the memberships included. If the individual participants are going to purchase their own memberships they will complete the payment information on page two or submit a check.

Page Two:

Each team member must complete the member information section to the best of their ability.

If the team is paying for the membership they will leave this portion blank.

Step 3: Submit Application

Applications may be submitted via fax or mail. **DO NOT EMAIL CREDIT CARD INFORMATION!**

USHJA will not accept a list of names and ID numbers when purchasing membership. All memberships must have a complete application.

Step 4: USHJA Processes Application

Applications accompanied by the appropriate payment are considered active as of the day they are received.

Every effort will be made to process all applications no later than 48 hours after they are received. (Applications received on Friday will be processed on Monday).

Every member will receive an email copy of their membership card once it is processed.

Coaches or team representatives who list an email on page one of the application or otherwise note that they would like to receive proof of membership for their riders, will be copied on all membership card emails.

Online Account:

Apply Online – Previous USHJA/ USEF Members

Step 1: Log into your Online Account

Visit www.ushja.org, select membership from the blue menu at the top of the page. Scroll down and click on the online individual Rider Application button located under the collegiate membership description page.

Step 2: Sign In

Sign in using your username and password. If you do not remember your user name and password contact USHJA.

I was a member of USHJA/USEF in the past but my membership has expired, do I need to obtain a new number?

No, a USHJA/USEF number is permanent. ID numbers will follow an individual throughout their entire equine career regardless of breed, discipline or current membership status

Why can I not log in when I try to purchase a membership online?

If you have previously held a USHJA or USEF membership but did not purchase your membership online, you may not have set up an online account. Select the [new to USEF/USHJA](#) option and follow the prompted directions.

Once you have entered all of your information, the system will recognize that you have been a previous member and suggest possible matches to your information. Select yourself from the list. After you have created a username and password, it will be important to **read directions carefully** to ensure you are redirected back to the USHJA website.

I entered my USHJA/USEF ID and password but cannot log on.

Unless you selected your USHJA/USEF ID as your username when you created your online account, your USHJA/USEF ID is not your username. You will need to enter the username selected when your account was created and enter your password.

Step 3: Select Membership

To purchase a collegiate membership select the 2013 collegiate membership link located under the 2013 Competition year heading.

USHJA Membership				Horse Registration		
Benefits	FAQ	Membership Type	Online Account	Print Card	Refund	Update Contact Info
USHJA AUTHORIZED USERS ACCOUNT Member ID: 5170273 Username: kknotek Do not use this application if you are not the above member. Please sign up for your own Individual Authorized Users Account (AUA) here . 2012 Competition Year (12/1/2011 - 11/30/2012) Online Membership Options: USHJA and USEF Joint 2012 Memberships USHJA 2012 Membership (this link is only for a USHJA membership) 2012 Proof of Membership / Temporary Membership Card Horse Options: USHJA Horse Registration Horse Verification 2013 Competition Year (12/1/2012 - 11/30/2013) 2012-2013 Collegiate Membership Competition Year (9/1/2012 - 8/31/2013) 2013 Collegiate Membership 2013 Proof of Membership / Temporary Card College Equestrian Lettering Program Application College Equestrian Lettering Program Submission Account Management: Change Password Change Address / Email Log Out						
USHJA Membership Information						
Diane Popp at 859.225.6704		Kim Knotek at 859.225.6709		Christina Murphy at 859.225.6714		

Select rider or coach membership. Then select continue.

USHJA Membership				Horse Registration		
Benefits	FAQ	Membership Type	Online Account	Print Card	Refund	Update Contact Info
2013 USHJA Collegiate Membership Application						RETURN TO MEMBERSHIP HOMEPAGE
Current Information						
Name:	KNOTEK, KIMBERLY					
Address:	3870 CIGAR LANE LEXINGTON, KY 40511 United States of America					
Day Phone:	(859) 225-6709					
Evening Phone:						
Fax:						
Email:	kknotek@ushja.org					
If the above information is incorrect, change it here .						
Collegiate Membership						
Collegiate members are those riders or coaches participating in IHSA / USHJA competitions. The membership year runs September 1 to August 31.						
Please note: Collegiate members are subject to USHJA non-member fees if competing in USEF Licensed Competitions.						
<input type="radio"/> Coach \$35						
<input type="radio"/> Rider \$15						
<input type="button" value="Continue"/>						
USHJA Membership Contact						
Kim Knotek - 859.225.6709						

Enter payment information. All memberships must be accompanied by payment in order to be processed!

USHJA Membership				Horse Registration		
Benefits	FAQ	Membership Type	Online Account	Print Card	Refund	Update Contact Info
2013 USHJA Collegiate Membership Application						RETURN TO MEMBERSHIP HOMEPAGE
Payment Summary: USHJA Membership Fee: \$15 Sub Total: \$15						
Payment Information						
Credit Card Type: <input type="text" value="Select"/>						
Card Exp. Date: Month: <input type="text" value="01"/> Year: <input type="text" value="2012"/>						
Billing Zip: <input type="text"/>						
Credit Card Number: <input type="text"/> <small>ex) 12345678912345</small>						
Card Code: <input type="text"/>						
Card Holder's First Name: <input type="text"/>						
Card Holder's Last Name: <input type="text"/>						
<small>If the above information is correct, please click the Continue button below. CLICK ONLY ONCE TO AVOID POSSIBLE TRANSACTION ERRORS</small>						
<input type="button" value="Continue"/>						
<hr/> USHJA Membership Contact Kim Knotek - 859.225.6709						

Apply Online – New USHJA/ USEF Members

The USHJA Strongly encourages individuals new to the USHJA to complete their membership via mail or fax and not online. Please read directions carefully as USHJA does not offer refunds or credit to members who purchase the wrong membership online!

Step 1:

Visit the USHJA website, www.ushja.org, select membership from the blue menu bar at the top of the page. Then select online account from the white file folder tabs.

Select the option for those members new to USEF and USHJA. You will be redirected to the USEF website.

Step 2:

Enter the required information and select submit.

MY USEF ACCOUNT

New Member Sign-Up

*Title: Mr. Mrs. Ms. Miss Other

*First Name:

*Last Name:

Suffix:

*Date of Birth:

*Gender: Male Female

*Address:

*City:

*State:

*Zip Code:

*Country:

*Day Phone:

*Evening Phone:

Fax Number:

*Email:

*Citizenship: USA Other

Request ID

Fill out the information below to request an ID.


Please only press the "Submit" button once. Please be patient, the search can take up to a minute to process.

Step 3:

For new members only. If you had a possible match, please verify that the matches are not you. You may have a number from previous involvement in the sport, even if you were not a USEF member. If you were already in the system select yourself from the list and skip to step 5.

Select the option to care a use

New Member
Main Menu



MY USEF ACCOUNT

Possible Matches

ID	Name	Birthdate	Zip Code	
5170273	KIMBERLY KNOTEK	1986	40511	Select

Account Lookup FAQs


If you see your name listed above, this means you already have a USEF ID number. Click the select link next to your name to go to the forgot password page.

If you do not see your name listed above, but have been a USEF (or USA Equestrian, or AHSA) or USDF member in the past, please [click here](#) to submit your information to USEF in order to have your account located.

If you have been a member in the past and have moved or changed your name (married, etc.), please type in former name and/or address to see if there is a match.

If you have a horse that has competed at an USEF licensed competition, you may have a USEF ID.


If you would like to create a USEF membership account, [click here](#). (NOTE: If you create a new membership account, and have previously held membership with USEF, USA EQUESTRIAN, or AHSA then your data will not be connected.)



Step 4

Set up a new username and password

New Member
Main Menu



MY USEF ACCOUNT

ACCOUNT REQUEST INFO SUBMITTED

Thank you for your interest in the National Equestrian Federation of the United States.

Your USEF ID is: 5245892

You are now able to create an Authorized User Account at <http://www.usef.org>. Be sure to make note of your login name and password as you will see an increase in benefits for our website users over the coming months, including the ability to request changes to your membership record and view competition records. Keep checking for additions to your MY USEF Account!

[Click here](#) to set up your My USEF Account using your new USEF ID.

The United States Equestrian Federation, Inc. (USEF or the "Federation") membership year begins on December 1. The effective date of membership and insurance coverage is the date on which the application and correct dues and/or fees are received by the Federation office. If you are participating in the Federation's Awards & Championship programs, your membership and horse recording must be effective on or before the start date of the competition to begin earning points. Contributing members are not eligible for automatic insurance benefits or Awards & Championship programs.


This notice is not verification of Federation Membership.

You have to join online via your MY USEF Account and submit proper fees to receive Federation membership or, if you prefer submit your application via fax, or by mail to USEF, 4047 Iron Works Parkway, Lexington KY 40511.

Step 5

The USEF ID blank will be filled in with your permanent ID number, enter your name and select continue.

Individual Sign Up
Main Menu



USEF Sign Up for a MY USEF ACCOUNT

My USEF Account Setup

To create a My USEF Account, please verify yourself by entering your USEF ID Number and Last Name.

USEF ID:

Last Name:

Joining USEF as a new member? Click [here](#).

Forgot your username/password? Click [here](#).

Step 6:

Individual Sign Up
Main Menu

VeriSign Secured

USEF Sign Up for a MY USEF ACCOUNT

Online Account

Create your online account by filling out all of the following information.

Username:

Password:

Retype Password:

Lost Password Question: What City were you born in?

Answer:

Continue

When asked to establish a security question, USHJA suggests you do not use your pets name, it is common to have multiple pets and forget the answer.

Step 7:

Select the second option to return to the USHJA Account Log in.

Individual Sign Up
Main Menu

VeriSign Secured

USEF Sign Up for a MY USEF ACCOUNT

USEF / USHJA Membership

I would like to fill out a 2012 USEF Membership application now.

I would like to return to the USHJA Account Login

I will fill out an USEF Membership Application later.

(I have asked the USEF membership manager to remove the blacked out line, it will not appear when riders sign in)

Step 8

Follow the steps provided for returning USHJA and USEF members to purchase a membership.

Print Proof of Membership:

Collegiate Members – Select 2013 proof of Membership/ Temporary Card

USHJA Competing Members – Select 2012 Proof of membership/ Temporary Membership Card

USHJA Membership				Horse Registration		
Benefits	FAQ	Membership Type	Online Account	Print Card	Refund	Update Contact Info

USHJA AUTHORIZED USERS ACCOUNT

Member ID: 5170273
Username: kxnotek

Do not use this application if you are not the above member.

Please sign up for your own individual Authorized Users Account (AUA) [here](#).
2012 Competition Year (12/1/2011 - 11/30/2012)

Online Membership Options:
[USHJA and USEF Joint 2012 Memberships](#)
[USHJA 2012 Membership \(this link is only for a USHJA membership\)](#)
[2012 Proof of Membership / Temporary Membership Card](#)

Horse Options:
[USHJA Horse Registration](#)
[Horse Verification](#)

2013 Competition Year (12/1/2012 - 11/30/2013)

[2012-2013 Collegiate Membership Competition Year \(9/1/2012 - 8/31/2013\)](#)
[2013 Collegiate Membership](#)
[2013 Proof of Membership / Temporary Card](#)
[College Equestrian Lettering Program Application](#)
[College Equestrian Lettering Program Submission](#)

Account Management:
[Change Password](#)
[Change Address / Email](#)
[Log Out](#)

USHJA Membership Information

Diane Popp at 859.225.6704	Kim Knotek at 859.225.6709	Christina Murphy at 859.225.6714
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